

ST ALBAN'S EPISCOPAL CHURCH VESTRY
MINUTES: May 10, 2004

Present: The Reverend Howard Maltby, Rector; The Reverend Deedie Phillips, Deacon; Mrs. Dianna Deaderick, Senior Warden; Mr. Mark FitzMaurice, Treasurer; Mrs. Libba Rhoad, Clerk; Mr. Doug Catoe, Mrs. Mary Cochran, Mrs. Rose Delage, Mrs. Kim Frost, Mrs. Margaret Stafford.

Absent: Mr. Lewis Brunson, Junior Warden

Guests: None

The meeting began at 7:10 pm with a devotion lead by Libba Rhoad and the recitation of the Core Values and Mission Statement.

Correspondence:

None.

Approval of Minutes:

Corrected minutes of the March meeting and minutes of the April meeting were distributed prior to the meeting. Mary Cochran advised that the minutes were correct, but the amount she had provided for the discount offered by Grace Keller's firm for the playground equipment was in error. The correct amount is 20 percent. The Vestry voted to accept the minutes (unanimous).

Deacon's Report:

Deacon Phillips has approached Sarah Cooper who is willing to serve as the parish nurse, although the Pastoral Care committee is not ready to make a formal recommendation yet.

Senior Warden's Report:

See Old Business.

Junior Warden's Report: See Old Business.

Treasurer's Report:

The Treasurer's April reports were submitted by email prior to the meeting.

- The fact that we are operating at a deficit was emphasized. The amount of the deficit is in line with the budgeted shortfall. Our cash "buffer" is dwindling. The Vestry agreed not to consider any changes to our Diocesan quota until (unless) absolutely necessary.
- The Treasurer confirmed that the funds remaining in the Brick Fund are profit from this fundraiser (all expenses have been paid). This money will be transferred to the Building Fund in May.

The Vestry voted (unanimous) to accept the adjusted financial report for audit.

Old Business:

Status on Visioning Process.

The Senior Warden listed the dates the consultant is available. Although several Vestry members again questioned the value of this process, the Senior Warden was asked to propose an alternative date, June 13, in conjunction with VBS.

Update on Playground Equipment and Fund Raising

The Evangelism committee secured a second estimate on the playground equipment. The quote was for \$17,664 for the equipment alone. The original estimate from Dixon Keller's firm was for \$17,000 and included the equipment, surfacing material, and fencing. Neither estimate included installation, which the committee hopes the church can do. See the Evangelism ministry report.

Status on Mutual Performance Evaluations

Two remain pending.

Episcopal Church Welcome Signs

Rose Delage researched our rights to have our sign re-posted. The law changed in 1988 and if our signs are removed we have no authority to insist on their re-posting. She talked to the current owner of the property where our old sign was posted. They are not willing to reconsider posting at this time. The Vestry thanked her for her efforts.

New Business:

Posting of the Minutes.

The minutes have not been posted this year. The Clerk thought the church secretary was handling. The Clerk agreed to go back and file the minutes from January but Fr. Maltby agreed to ask the church secretary to make a copy of the "approved" versions, with attachments. The Vestry discussed preparing a summary of the minutes for the Alert, but decided to catch up the file and then post the most current "approved" minutes on the web site.

Acknowledging Gifts

Mary Cochran stated that some relatively large gifts were made to the church recently and were not acknowledged. The Vestry discussed how to identify unusual gifts and the proper procedure for acknowledging. The Vestry concluded that the church secretary would continue to acknowledge memorials, but that the Clerk would acknowledge unusual gifts that are brought to the Vestry's attention. Three donors in particular were identified for the Clerk and she will acknowledge these on behalf of the Vestry before the next meeting.

Nurturing Center Request

The Nurturing Center has submitted a written request for a \$350 donation to send its children to the zoo. Zoo passes in lieu of money would also be helpful. The Vestry agreed to publish a request for contributions in the Alert but did not feel the current budget could support that large a donation at this time. The Treasurer will make the \$25 donation previously designated this month.

Lexington Extended Care

There was a discussion of providing a short worship service at Lexington Extended Care similar to that provided at the Babcock Center. Kim Frost stated that the DOK may consider this since their work at the Babcock Center is ending soon. Rose Delage will forward the pertinent information to Kim Frost.

Wheel Chair Request

The Treasurer received a request that the Vestry secure a wheel chair for occasional use. The Vestry agreed to solicit donation of a used chair in the Alert.

Ministry Reports:

Building.

The Junior Warden submitted his report via email before the meeting.

Christian Formation.

Kim Frost submitted her report via email before the meeting. She requested the Vestry provide the meal for Monday evening of VBS. Margaret Stafford agreed to be head chef for a spaghetti dinner.

Evangelism.

Mary Cochran submitted the Evangelism committee report via email prior to the meeting. All action items were covered as Old or New Business.

Fellowship.

No report.

Finance.

The Treasurer submitted the Finance committee report via email prior to the meeting.

Old Business:

- The Treasurer is still pursuing an increase in the credit card limit to prevent bank charges.
- Several proposals were recommended in January that still have not been officially enacted.

Grounds.

Doug Catoe submitted a Grounds report via email prior to the meeting.

Outreach.

Rose Delage submitted the Outreach committee report prior to the meeting via email.

Laura Catoe has agreed to do a second blood drive. The turnout for Christmas in Lexington was very good, better than for the Habitat projects.

Pastoral Care.

Deacon Phillips advised that two Eucharistic Visitor (formerly LEM) volunteers have been identified. Neither can attend the diocesan training event, but Deacon Phillips has received permission to conduct her own training session.

Stewardship.

Libba Rhoad advised that a small Stewardship committee is meeting in June to review recommendations from last year and develop a timeline.

Worship.

Dianna Deaderick submitted a Worship report prior to the meeting via email.

Next Meeting:

Due to VBS, the next meeting will be postponed to June 21st. Doug Catoe is the devotion leader. There will be no meeting in July unless called by Bishop Henderson during his visit July 24-25.

The meeting was concluded at 9:05 pm.